

ChargeUK Board: Minutes of Meeting

Date: Thursday 24 April 2024, 11am

Attendees:

Chris Pateman-Jones, Rosanna Turnham, James McKemey (JMK), Ian Johnston, Steve Dunlop, Jarrod Birch, Dan Simpson, Harry Methley, James Millar (JM), Krisha Indrakumar, Emma Cutler, Connor Whyton

Discussion

Introduction

1. Welcomes and introductions were exchanged. The competition policy was flagged.

Working Groups Update

2. DS noted all working group dates had been set out, and that the next meeting of the On Street group will be brought forward from next month.

Forward Look Grid and Events

3. EC updated that GreenFleet had invited ChargeUK to a roadshow across Scotland, in partnership with Transport for Scotland. Members agreed to confirm attendance at the event, with attendee to be confirmed later.
4. SD noted the importance of this opportunity following the Scottish Government's scrapping of carbon emission targets. JM noted that ChargeUK had been in contact with media outlets regarding the issue.
5. CPJ noted continued engagement with Scottish policymakers on the issue. He agreed to copy SD into correspondence over Scotland's charging policy.
6. CPJ updated that formal speaking invitations from the BVLRA and SMMT had been sent the ChargeUK CEO.

OZEV meeting agenda

7. DS noted new membership approval requests from Hsubject and Wenea. Members approved both applications.

CEO Update

8. CPJ shared that a CEO was in place for confirmation. DS confirmed that a draft contract would be produced by the end of the week. He added that an internal and external announcement on this would be closely aligned.
9. JM added that a communications plan would be sent to officers for review. He noted that the CEO announcement would be focused on sector press, but would also be sent to wider press.
10. CPJ highlighted the importance of ensuring announcements contain soundbites that can be easily picked up by the media. DS suggested combining the manifesto launch and the CEO announcement to provide the CEO with talking points. JM confirmed a draft press release would be produced in the next 24 hours.
11. CPJ shared that the prospective CEO would like media training, and is intending to speak with all officers one on one.
12. IJ noted that journalists will be keen to talk about the challenges of EVs following the CEO announcement. Officers agreed that the new Government's policy on EVs will be key to ChargeUK's press approach.

ChargeUK Summer Reception

13. DS shared the possibility of a ChargeUK summer reception, and that the secretariat would be taking views on this. The board approved for this to be progressed.

Budget

14. DS noted that with new membership approvals, projected income this year is £800,000 which is slightly higher than the higher projected level. He noted that this figure is pending membership agreement. He added that auditors would be appointed to assist the process.

Accessibility Messaging and Fire Risk Paper

15. RT updated that a policy position on the fire risk had been produced by JMK. DS noted that messaging on accessibility would be shared following the next PAS meeting.

Next steps on DCUSA and TCR

16. DS noted that the DCUSA panel has met to consider amendments, and will vote on these before referring to Ofgem. ChargeUK will participate in the next DCUSA working group.
17. CPJ added he will liaise with the Ofgem CEO on the issue.

Terminology

18. JMK noted that feedback had been produced by the group. He added that it is not ChargeUK's job to further police these suggestions once implemented.
19. DS noted that an update will be given on the Friday fortnightly meeting with OZEV and that given we haven't had an update on the PCP regs, he would chase officials on this.

Actions

1. Secretariat to produce draft CEO contract.
2. Secretariat to produce draft press release for CEO announcement.
3. Secretariat to send communications plan to officers.
4. Secretariat to produce report on summer reception options.
5. CPJ to liaise with Ofgem on DCUSA issue.
6. Secretariat to chase officials regarding PCP regulations.