



MINUTES OF THE CHARGEUK OPERATIONS WORKSHOP MEETING
18 July 2023, 10:00-11:00

ACTIONS

ACTION	DETAILS	OWNER
1	Draft articles to be circulated prior to second workshop	Connect

ITEM ONE

Update

1. NICK DE MESTRE opened the discussion and noted the competition policy which prevents discussion of pricing.
2. NICK DE MESTRE spoke on the purpose of the scheduled workshops. Today's discussion is intended to help facilitate ideas on what needs to be discussed, with the upcoming workshop in August being an opportunity to talk more about wording and legal structure.

ITEM TWO

Organisational Structure

3. NICK DE MESTRE spoke through the organisational structure framework that was shared prior to the meeting.
4. KARL ANDERS noted the legal obligations for those who are members of other associations and how this needs to be cleared.
5. NICK DE MESTRE emphasised that there is a risk of grid-lock if ChargeUK are too specific with requirements regarding governance/structure. Moving forward, NICK noted that there is an option to have an 'elected board of directors' (as referenced in section two of the framework).
6. DAN RILEY queried how the discussions surrounding different tiered membership and different fee levels will materialise in the organisational structure.
7. NICK DE MESTRE noted that definitions 1-3 reflect the different tiers and that ChargeUK will ensure that CPOs, as opposed to associates, will be those that will have a vote on the Board.

8. DAN RILEY queried whether this would mean all members will pay the same fee.
9. NICK DE MESTRE noted that the work ChargeUK are doing is necessary but can be costly and this is something to consider regarding membership.
10. DAN RILEY spoke on how it could be unsustainable if all members within the same band had the same options and roles. The concern is that there is too much of a focus on governance when finance has to feed into this.
11. NICK DE MESTRE clarified that the organisational structure would have a number of tiers and ChargeUK will gather information from members and organisations to understand what they are willing to pay to be a member and outline what this will mean for the budget. NICK also noted that IAN JOHNSTON has been canvassing potential associate members to see where their interest lies.
12. NICK DE MESTRE noted that there is a possibility that ChargeUK could open up associate membership earlier than expected. For example, as press activity has been higher than anticipated, an increase in fees will help contribute to the budget in this way. This year's budget was noted to be tight and if additional members are included, it will ultimately allow for more room for activity.
13. DAN SIMPSON noted that most trade associations have a fee membership that is linked to turnover. ChargeUK need to outline clearly what the different categories are and what they entail – e.g., the Board will be more akin to an Executive Committee.
14. NICK DE MESTRE suggested that ChargeUK will work on expanding and reviewing this before it is reverted back to the group.
15. NICK DE MESTRE spoke on section seven within the organisational structure framework. This section notes the process in which members will be admitted to ensure no one is unfairly excluded. An application form has been suggested as an option to help navigate membership enquiries easier.
16. DAN SIMPSON noted that there has been membership interest from a variety of organisations, such as those involved in telecoms to those involved in Wi-Fi.
17. DAN RILEY flagged that although ChargeUK have been effective in implementing change thus far, there must be measures to prevent too many voices and interests causing a grid-lock in the future.
18. NICK DE MESTRE acknowledged this point and referred to the section on the smaller group of elected officers to keep this in check.
19. DAN RILEY noted that a smaller group cannot necessarily represent all companies.
20. NICK DE MESTRE referred to section one and the levels of access that is available to different members. It was noted that those who come under definitions 1-3 (e.g. CPOs) will be those that have greater access within the association.

21. DAN SIMPSON noted that if ChargeUK intend to limit associates and thus fees, it may mean that different CPOs pay different fees. This has to be discussed amongst members to help understand if this is the preferred route moving forward.
22. DAN RILEY clarified that the structure of the organisation needs to be considered more closely and carefully than membership.
23. KARL ANDERS queried whether decisions will be agreed through unanimously approval or majority approval.
24. NICK DE MESTRE clarified that ChargeUK is proposing majority approval.
25. KARL ANDERS questions whether ChargeUK will have a supervisory board to review everything.
26. NICK DE MESTRE noted that the foundational members meeting, which will be similar to the Board meeting, will help facilitate this.

ITEM THREE AOB

27. DAN SIMPSON ends the discussion by noting that the second workshop will be held at the end of August and draft articles will be shared prior to this. DAN SIMPSON encouraged members to let the Secretariat know if there are any strong views on this as soon as possible, before it goes to agreement to the Board in September.

ANNEX A ACTIONS

ACTION	DETAILS	OWNER
1	Draft articles to be circulated prior to second workshop	Connect

Attendees:

1. Nick de Mestre, Raw Charging
2. James McKemey, Pod Point
3. Jodie Brown, Shell
4. Randal Smith, Urban Fox
5. Sam Hazeldine, Gridserve
6. Stuart Douglas, PoGo Charge
7. Jaynesh Patel, Chargepoint
8. Karl Anders, Mer
9. Jarrod Birch, Shell Recharge
10. Rosanna Turnham, bp
11. Dan Riley, bp
12. Simon Kendrew, Equans

Secretariat for ChargeUK, Connect:

Dan Simpson
Harry Methley
Krisha Indrakumar