



MINUTES OF THE CHARGEUK OPERATIONS MONTHLY MEETING

08 September 2023, 10:00-11:00

ACTIONS

ACTION	DETAILS	OWNER
1	Secretariat to circulate slide deck shared in the meeting	Secretariat
2	Secretariat to amend structure reflecting feedback received from members	Secretariat

ITEM ONE

Update

1. NICK DE MESTRE opened the discussion, noting that today's meeting will discuss the final draft articles before Board approval on 22 September.

ITEM TWO

Consideration of Final Articles

2. DAN SIMPSON spoke through the slide deck which outlined the different membership categories and their respective fees. DAN also went through the existing membership definitions and their different eligibility. Members were asked for their feedback on the proposed fees in the table and were given the opportunity to provide their comments outside the meeting. The slide deck shared in the meeting can be found in the [ChUK Shared Member Drive](#).

The proposed categories were noted as:

Category	Eligibility	Purpose	Rights/participation	Membership fee
Full membership	Charge Point Operators and Suppliers (categories 1-4 of existing membership definitions)	The full members as a group determine the direction, policy position and communications strategy for ChargeUK	Eligible to vote and be elected to officer positions and Board Full voting member of All Member Council with approval of annual budget, workplan and policy positions Full member of PCG with collective responsibility for agreeing ChargeUK statements, policy positions and submissions	Flat annual membership fee of £25 000

			Will receive all ChargeUK products and services	
Startup membership	Charge Point Operators and Suppliers (categories 1-4 of existing membership definitions) who have been founded since 1 Jan 2022 for the first two years of membership only.	This tier of membership exists to ensure that newer CPOs can benefit from ChargeUK's services and contribute their perspective	<p>Not eligible to vote or be elected as an officer or to the Board</p> <p>Observer member of All Member Council without voting rights</p> <p>May attend and participate in meetings of PCG and offer comments and feedback on ChargeUK statements, policy positions and submissions</p> <p>Will receive all ChargeUK products and services</p>	Flat annual fee of £5000
Industry associate membership	Home and private charging providers, supply chain, allied industries (categories 5-7 of existing membership definitions)	This tier of membership exists to facilitate communication with companies in the supply chain not eligible for full membership	<p>Not eligible to vote or be elected as an officer or to the Board</p> <p>Not eligible to attend All Member Council</p> <p>Will be invited to quarterly 'open meeting' of PCG</p> <p>Will receive regular information about the work of ChargeUK</p> <p>Will be invited to ChargeUK events</p>	Flat annual fee of £10 000

Associate membership	Service providers (category 9 of existing membership definitions)	This tier of membership exists to facilitate communication with companies with a broader interest in EV charging infrastructure	<p>Not eligible to vote or be elected as an officer or to the Board</p> <p>Not eligible to attend All Member Council</p> <p>Will be invited to quarterly 'open meeting' of PCG</p> <p>Will receive regular information about the work of ChargeUK</p> <p>Will be invited to ChargeUK events</p>	Flat annual fee of £20 000
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3. DAN SIMPSON noted that the fee structure will go to the Board for approval on 22 September.
4. ROSANNA TURNHAM questioned whether the associate rate is ambitious and noted the difference between the two different levels of associate fees. There is a possibility that those who are paying the higher fee may have issues with the fact that there is a lower one.
5. DAN SIMPSON clarified that potential associate members, such as banks, noted they would be willing to pay a higher fee hence why the fee structure reflects this.
6. VICKY READ asked whether the start-up category is for those 'starting up' in the UK for the first time or just general start-ups.
7. NICK DE MESTRE suggested that it could be amended to refer to CPOs and suppliers in the UK, e.g., you can't be a full member if you are not in the UK. NICK noted that the Board will still get some discretion in arguing whether members are able to join but the categories above are more broad outlines.
8. DAN SIMPSON ran through the delegated matters: Operations Group, Policy Group and Communications Group. This was following previous suggestions to separate the PCG into two separate groups for Year 2. DAN asked members for any final comments and feedback.
9. ROSANNA TURNHAM noted the structure looks reflective but noted apprehension with the Board Directors piece. ROSANNA questioned whether this was asking CPOs to take a statutory function as this is quite a big obligation.

10. NICK DE MESTRE noted he was unsure how this could work in any other way but would welcome any suggestions to amend this. Having an advisory board with statutory requirements would be good but this would be quite difficult to do this at this stage.
11. DAN SIMPSON noted that ChargeUK needs its own legal identity and will need somebody appointed on a Company's House basis. Instead of having every member appointed as a CH director, it could be just the Chair and Vice Chair of ChargeUK.
12. ROSANNA TURNHAM noted that it was quite a big obligation so is concerned if there is no other way around it. NICK DE MESTRE noted it was a good point and that ChargeUK could limit just the Chairman to have this statutory obligation.
13. ROSANNA TURNHAM asked for an indication as to who has shown interest in associate membership. DAN SIMPSON noted that there has been a wide range of interest, from tech companies to banks, insurance companies and larger consultancies.
14. DAN SIMPSON thanked all members for attending and for their feedback, noting that the next Operations meeting is scheduled for the 12 October.

ANNEX A ACTIONS

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1	Secretariat to circulate slide deck shared in the meeting	Secretariat
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Attendees:

Nick de Mestre, Raw Charging
 Sam Hazeldine, Gridserve
 Vicky Read, Connected Kerb
 Jarrod Birch, Shell Recharge
 Rosanna Turnham, bp
 James McKemey, Pod Point
 Dee Humphries, Equans
 Stuart Douglas, Po Go
 Ian Johnston, Osprey
 Fay Clarke, Shell Recharge
 Martina Hunt, Gridserve

Secretariat for ChargeUK, Connect:

Dan Simpson
 Harry Methley
 Olivia Ryan
 Krisha Indrakumar

