



MINUTES OF THE CHARGEUK OPERATIONS MONTHLY MEETING
9 November 2023, 10:00-11:00

ACTIONS

ACTION	DETAILS	OWNER
1	Secretariat to share member feedback to articles with lawyer	Secretariat
2	Final articles to be shared with members once amended	Secretariat
3	Confirm Year 2 continuance	Members
4	Speak to potential new members, e.g. associates	Members

ITEM ONE

Update

1. NICK DE MESTRE noted the agenda for today's meeting. There will be a discussion on the articles and foundational documents. There will also be a membership update – it was noted that members who have yet to confirm for Year 2 need to do this as soon as possible. Any outstanding payments and invoices for Year 1 also need to be completed, ideally by the end of the month.

ITEM TWO

Consideration of Final Articles

2. HARRY METHLEY flagged the competition policy and thanked members for feedback on the draft articles. All amendments noted will be passed onto the lawyers and the final amended version will be shared as soon as possible. The most common feedback from members was around the clause discussing how members can leave ChUK. The majority view is that when a member leaves during the year, they are still liable to paying the full fee. The notice period was also discussed and agreed there is no need to be one.
3. ANTOINE PICRON asked whether you would have to pay for the 2025 year, if you decided to leave at the end of 2024. It was noted that this was not the case.
4. HARRY METHLEY spoke on minimum and maximum members of the board. It was decided by the Board that there will be an elected Chair and then an even board. This is mainly to help with workload. The board is proposed to be smaller to be make it more agile, with a minimum of four members and a maximum of six.

5. NICK DE MESTRE noted that some people may be concerned that they won't have a representative on the board, but the reasoning for having a smaller board is to make sure that it not cumbersome. DAN SIMPSON noted that this was agreed at the last board meeting that the new board will be smaller than the current one, but bigger than the officers. Our proposal is that at this stage, it is best to have a minimum size to the board. Members are welcome to feedback on whether they think this is a good idea.
6. DEE HUMPHRIES noted that there is value in keeping the maximum number flexible. There doesn't need to be a change to the entire article of cooperation to deal with workload. There was agreement from other members.
7. DAN SIMPSON noted that due to the principles established, we are looking at a minimum of five people. NICK DE MESTRE noted that this looks good, but it can be kept under review if workload increases.
8. HARRY METHLEY noted the error in the articles which noted that startup members will have a vote for the Chair of the PCG. To clarify, start-up members will not have a vote for the Chair of the PCG. In addition, clause 14.3, which was around unanimous agreement for business changes, was in reference to ChargeUK as a business as opposed to the business ChargeUK is conducting. For example, a press release does not need to be approved by all members of ChargeUK but will be done by the working groups. The process of abstention was also discussed – if all but one member agrees on a process, it can be worked through by the individual working groups. ROSANNA TURNHAM noted that it would be overly prescriptive to include something that would deal with one member not agreeing with something.
9. DAN SIMPSON noted that if we get to a point where members don't agree, it is not something to write into agreement as we don't wish to bind any individual member.
10. HARRY METHLEY noted that the changes will be sent to the legal team and the Secretariat will share a revised version before the next board meeting. ROSANNA TURNHAM requested that the changes noted were marked as tracked changes, to which it was noted that they will be.

ITEM THREE

Membership Update

11. DAN SIMPSON updated on membership. For those existing members who wish to continue their membership but have yet to confirm this, please let the Secretariat know by the end of the month. In our expansion of membership for Year 2, ChargeUK have had a lot of conversations with different potential members and have had a number of formal applications. At this stage, we are currently exploring a range of budget options. So far, the Secretariat has been focused on start up and industry associate categories. Although the wider associate category is not our focus right now, we would advise members to market this membership option to their relevant contacts.
12. IAN JOHNSTON encouraged members to talk their supply chain – e.g. lawyer, bankers. From the discussions had, these organisations are keen to be a part of ChargeUK.

Although they are not in the policy room, their funding will allow more opportunity for more work.

13. DAN SIMPSON noted that the join page on ChargeUK's website (<https://www.chargeuk.org/join>) has an application form that organisations can fill out and they will automatically be reverted to the Secretariat. This will allow the Secretariat to pick it up with the respective organisation directly.

ANNEX A ACTIONS

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Attendees:

Nick de Mestre, Raw Charging
Sam Hazeldine, Gridserve
Vicky Read, Connected Kerb
Rosanna Turnham, bp
James McKemey, Pod Point
Dee Humphries, Equans
Ian Johnston, Osprey
Fay Clarke, Shell Recharge
Antoine Picron, Chargepoint
Liv Gomez, EVC
Oli Freeling-Wilkinson, Urban Fox
Randal Smith, Urban Fox
Tom Hurst, Fastned

Secretariat for ChargeUK, Connect:

Dan Simpson
Harry Methley
Olivia Ryan
Krisha Indrakumar